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Private Colleges Accreditation Board

Annual Report

April 1, 1990 – March 31, 1991

PRIVATE COLLEGES ACCREDITATION BOARD

Room 430, 108 Street Building
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June 28, 1991

The Honourable John Gogo
Minister of Advanced Education
227 Legislature Building
Edmonton, Alberta
T5K 2B6

Dear Mr. Gogo:

On behalf of the Private Colleges Accreditation Board, I have the honour of providing you with the sixth Annual Report for the year ending March 1991.

Respectfully,

W H Worth

Walter H. Worth
Chairman

92-07316/

1. Introduction

The Private Colleges Accreditation Board was established in 1984, by an amendment to Alberta's *Universities Act*, and is empowered to make recommendations to the Minister of Advanced Education with respect to baccalaureate degrees, other than those in Divinity programs, that may be offered by Alberta private colleges. With the concurrence and support of the Minister of Advanced Education, authority to offer degrees may be granted by Order in Council.

The primary work of the Board is to receive and review applications from private colleges for accreditation in baccalaureate programs, and to conduct periodic evaluations of accredited programs. The Board has established minimal conditions which must be satisfied by a college proposing to offer a degree so that each approved program meets acceptable academic standards. These conditions include, in part: demonstration of an appropriate curriculum; sufficient number of suitably qualified faculty members; appropriate library and learning resources; and, evidence that sufficient financial resources are available to support the programs.

There are, currently, twenty-two private colleges incorporated under private Acts of the Alberta Legislature. Three of the private colleges incorporated under their own Act have achieved degree-granting status since 1984. Two of these colleges, Concordia College and The King's College, offer three-year Bachelor of Arts and Bachelor of Science programs. Camrose Lutheran University College offers three-year and four-year Bachelor of Arts and Bachelor of Science programs. As of the end of the fiscal year, a decision is pending on the application for accreditation from Canadian Union College.

2. Membership of the Board

The Board consists of thirteen members appointed by the Minister of Advanced Education: a chairman; four members of the public; four university academic staff members nominated by the Universities Co-ordinating Council; and four private college academic staff members nominated jointly by their presidents.

In addition, the Minister designates an official from his Department to attend meetings in a non-voting capacity. The services of an executive secretary and secretary are provided to the Board by the Minister.

During the reporting period, the following individuals have served the Board.

Chairman	
Dr. Walter Worth	Chairman
Public Members	
Mr. Ed Makarenko	Vice-Chairman
Mrs. Margaret Noble	(to November 30, 1990)
Mr. Horace Ottley	
Ms. Caroline Martin	
Dr. Heather Montgomerie	(from February 15, 1991)
University Members	
Dr. Dominique Abrioux	Athabasca University (to August 27, 1990)
Dr. Stephen Murgatroyd	Athabasca University (from September 27, 1990)
Dr. James Forrest	University of Alberta
Dr. Roger Gibbins	University of Calgary
Dr. Ian Newbould	University of Lethbridge
Private College Members	
Dr. Gary Colwell	Concordia College
Dr. Peter Mahaffy	The King's College (to May 15, 1990)
Dr. Keith Ward	The King's College (from June 13, 1990)
Dr. Chester Olson	Camrose Lutheran University College (to May 15, 1990)
Dr. David Dahle	Camrose Lutheran University College (from June 13, 1990)
Dr. Warren Trenchard	Canadian Union College
Alberta Advanced Education	
Mr. Bill Novasky	

3. Activities of the Board

Continuing the trend of the last few years, the Board concentrated much of its attention on matters related to the three accredited colleges. With the added likelihood of some of these colleges applying to offer a Bachelor of Education degree program, the Board has also concerned itself with the preparation of guidelines for the reception and assessment of such applications.

The Board's activities for the year included:

i. The update and revision of the *Accreditation Handbook*, including the incorporation of guidelines for the Bachelor of Education (after previous degree) program.

   The Handbook is the Board's primary source of information concerning its responsibilities and activities. Several provisions of the Handbook are being clarified to account for changing circumstances, and to accommodate B.Ed. proposals.

ii. The *Universities Act* provides for the periodic review of the operations of the private accredited colleges. Camrose Lutheran University College received degree-granting status in 1985. A comprehensive evaluation of the University College will be completed in the 1991-92 year. The University College is currently preparing a Self-Study of their operations. The Board has considered the criteria for the appointment of evaluation teams and has prepared guidelines for the appointment of team members. The Board has also prepared a publication entitled *A Guide for Teams Conducting Comprehensive Evaluations* which documents the Board's expectations for evaluation teams.

iii. The private accredited colleges submit an annual report to the Board in the Fall of each year. These reports are examined by the Board with a view to ensuring the maintenance of quality programs. The 1989-90 annual reports were considered at the February meeting of the Board and some follow-up activities are underway. Enrolment statistics drawn from the reports of the colleges are included as Addendum A.

iv. Other, less time-consuming, activities for the past year have included the updating of the Board's *Management Plan*, which projects the working activities of the Board until the Spring of 1995; and, the processing of changes in concentrations at the colleges.

The Board met three times in the past year, including a meeting that the Minister and the Deputy Minister of Alberta Advanced Education attended. Major emphasis will be given in 1991-92 to the completion and assessment of the comprehensive evaluation at Camrose Lutheran University College; to the final processing of an application for accreditation from Canadian Union College; and, to decisions on the feasibility and desirability of the private colleges offering Bachelor of Education degree programs.

4. Administration

The Board office moved to a new location in the 108 Street Building in Edmonton in the summer of 1990. At the same time, Secretary Nicole Young and Dr. Larry Orton, who had served as Executive-Secretary to the Board since its inception in 1984, transferred to the System Development Branch in Alberta Advanced Education. With the formulative work of the Board completed, the office staff complement was reduced to part-time and a new Secretary, Emmie Leung, and an Executive-Secretary, Stan Gault, were appointed during the summer. This Secretariat continued to assist the Chairman and the Board in their activities and to provide information in response to enquiries from various agencies, inside and outside of Alberta, about matters related to private colleges and accreditation.

5. Related Developments

Two developments continue to be of interest because of the implications they may have for the work of the Board and the future of private colleges:

- the passage of Acts by the Legislative Assembly, creating new private colleges;
- the access to degree programs in the various post-secondary institutions in the province.

In the year ahead, further consideration will be given to the probable consequences of these developments as a basis for anticipatory planning by the Board.

Addendum A

Table 1
1989-90 Student FTE Enrolments at Alberta Private Accredited Colleges

	Camrose Lutheran University College			Concordia College		The King's College	
	3-Year Concentration	4-Year Major	Other	3-Year Concentration	Other	3-Year Concentration	Other
1. P.C.A.B.* - Approved Degree Programs							
Bachelor of Arts							
Biology	1.00					10.00	
Computing Science	6.25						
Drama	13.25						
Economics	32.00						
English	47.25	14.25		4.00		17.00	
History	27.50	13.00				11.00	
Mathematics	5.00						
Music	16.00	7.00		4.00		19.00	
Philosophy						2.00	
Physical Education	55.75						
Psychology	78.75	32.00		10.00		22.00	
Religious Studies	13.25	1.25		3.00			
Scandinavian Studies	4.50						
Sociology	38.25						
Social Sciences						28.00	
Undeclared	143.25			81.50		32.50	
Bachelor of Science							
Biology/Zoology				7.00			
Biology	48.50	21.00		3.00		26.00	
Chemistry	21.00					6.00	
Computing Science	20.00						
Mathematics	16.00			1.00			
Physical Education	6.00						
Physics	7.00						
Psychology	7.00	7.00					
Undeclared	22.00			43.00			
Total Degree Students	629.50	95.50		156.50		173.5	
2. Special Students			16.00		7.50		
3. Other University-Level Programs					997.25		119.90
4. Grand Totals	629.50	95.50	16.00	156.50	1,004.75	173.50	119.90
5. Totals by Institution		741.00			1,161.25		293.40

* Private Colleges Accreditation Board

Table 2
1989-90 Degree Graduates at Alberta Private Accredited Colleges

	Camrose Lutheran University College			Concordia College		The King's College	
	3-Year Concentration	4-Year Major	Previous Year	3-Year Concentration	Previous Year	3-Year Concentration	Previous Year
Bachelor of Arts							
Biology							6
Chemistry							1
Drama	2		2				
Economics	1						
English	16	3	4	4	5	4	4
History	4	3	3			6	5
Mathematics	1						
Music	2	3	1	4	2	5	5
Philosophy							1
Physical Education	5		1				
Psychology	15	2	11	10	8		
Religious Studies	5	1	1	3	4		
Rel.St./Psychology	1						
Scandinavian Studies	1		1				
Social Sciences						10	3
Sociology	13		13				
Total Arts	66	12	37	21	19	25	25
Bachelor of Science							
Biology	4	3	1	3		3	
Biology/Zoology				7	3		
Biology/Psychology			1				
Chemistry	2					2	
Computing Science	4		2				
Comp.Sc./Math.	1						
Mathematics	1			1			
Math./Economics	1						
Psychology	1						
Total Science	14	3	4	11	3	5	
Institution Totals 1988-89		41		22		25	
Institution Totals 1989-90		95		32		30	

Addendum B

Publications of the Accreditation Board

Accreditation Handbook, Third Edition, November 1990:
The Handbook documents the basic policies and procedures of the Board for dealing with proposals from private colleges for the authority to grant degrees.

Instructions and Sample Forms for Accredited Colleges' Annual Report to the Private Colleges Accreditation Board, Third Edition, June 1990:
This publication provides detailed advice to private colleges about the preparation of their annual reports. Changes will be incorporated in 1991.

Accredited Colleges' Annual Report to the Private Colleges Accreditation Board, Second Annual Report, 1989-1990, December 1990:
This is a consolidated publication of the colleges' annual reports to the Board.

Private and Independent Colleges in Alberta, Third Edition, March 1990:
The directory provides basic information about all private and independent colleges operating in Alberta.

Status of Accreditation, August 1989:
Periodically, the Board publishes a document which summarizes the steps which have been taken towards accreditation by all colleges that have applied for accreditation.

Management Plan, April 1990:
The plan presents a detailed schedule for the 1990-1991 year within a five-year framework.

A Guide for Teams Conducting Comprehensive Evaluations of Accredited Programs, November 1990:
The Guide provides direction to comprehensive evaluation teams.

Alberta

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